

QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.			QUALITY FORMS		
	TITLE: GOODS RECEIVED REGISTER					
Form No.:	QF-STR-04	Revision No.: 00	Effective Date: 15/02/2007	Page: 1	of 1	

POWER GRID COMPANY OF BANGLADESH LTD.

GOODS RECEIVED REGISTER

Location:

[illegible]

Reviewed by (GMP&D):-

Approved by (D P&D):

Reviewed by (Signature)

John Doe

QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.					QUALITY FORMS			
	TITLE: QUALITY CERTIFICATE								
Form No.:	QF-STR-06	Revision No.:	01	Effective Date:	11/11/2012	Page:	1	of	1

POWER GRID COMPANY OF BANGLADESH LTD.

No.

Location:

Date:

QUALITY CERTIFICATE

(TO BE COMPLETED BY STORE)

To

.....
.....
.....

Please Check the quality of the materials received from M/S
As per attached Challan/Packing List/Invoice and certify for acceptance.

.....
(Manager) Store

Date

(TO BE COMPLETED BY CONCERNED OFFICES)

Checked the quality of the materials thoroughly and found to be as per specifications/not as per specifications. The reasons for rejection have been clearly elaborately as below.

Sl. No.	Items	Reasons for Rejection	Action to be taken

Signature with
Name and Designation
of Certifying officer

Signature
Name and Designation
of Head of Concerned Office

.....

.....

Date

Date

Reviewed by (GMP&D):

Approved by (D P&D)

U. Ashraf

P. Gupta

QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.						QUALITY FORMS		
	TITLE: REQUISITION FOR STORE MATERIAL								
Form No.:	QF-STR-8	Revision No.:	00	Effective Date:	15/02/07	Page:	1	of	1

অফিস :



পাওয়ার গ্রীড কোম্পানী অব বাংলাদেশ লিঃ
মালামালের চাহিদা পত্র

চাহিদা নং

কার্যালয় প্রধান শাখা তারিখ

গ্রাহক পত্র নং

হিসাবের খতিয়ান

ক্রমিক নং	মালামালের বিবরণ	পরিচয়/ আকার ইত্যাদি	পরিমাণ	মূল্য			কি কাজের জন্য ব্যবহৃত হইবে
			চাহিদা	প্রাপ্ত	একক	মোট	

কাহার দ্বারা প্রদত্ত হইল তারিখ

প্রত্যয়ন করা গেল যে, দেয় কলামে যে মালামাল দেখানো

হইয়াছে তাহা ঠিকমত বুঝিয়া পাওয়া গেল

স্বাক্ষর

(পূর্ণনাম)

পদবী

গেট পাশ নং তারিখ

(পূর্ণনাম)

.....

সংশ্লিষ্ট অফিসারের স্বাক্ষর

পদবী

অনুমোদিত

পদবী

Reviewed by (GMP&D):

Ashrafique

Approved by (D O&M)

Regu

QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.					QUALITY FORMS			
	TITLE: STATIONARY ISSUE VOUCHER								
Form No.:	QF-STR-09	Revision No.:	00	Effective Date:	15/02/2007	Page:	1	of	1

POWER GRID COMPANY OF BANGLADESH LTD.
STATIONARY ISSUE VOUCHER

Issued to:

Date: SIV No. :

Sl. No.	Description of items	Quantity/ Unit	Remarks
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Received By:

Issued By:

Signature/Date :

Signature/Date :

Designation :

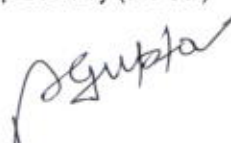
Designation:

Department:

Reviewed by (GMP&D):



Approved by (D P&D)



QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.					QUALITY FORMS			
	TITLE: MATERIAL ISSUE VOUCHER (MIV)								
Form No.:	QF-STR-10	Revision No.:	01	Effective Date:	11/11/2012	Page:	1	of	1

OFFICE

Power Grid Company of Bangladesh Ltd.
Material Issue Voucher (MIV)

Issue Voucher No. : PGCB/ -----

Date : -----

Issue to:

Reference: Date

Name of Scheme

Name of Representative:..... Despatch Details

Sl. No.	Part No./ Size	Description	Unit	Quantity	Cost	Remarks

Received by

Issued by

Signature & Date

Signature & Date

Department /Organisation

Manager-Store

Date:

Reviewed by (GMP&D):

[Signature]

Approved by (D P&D)

[Signature]

QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.			QUALITY FORM
	Title: Existing Usable Spare Equipments/Materials			
Form No.:	QF-STR-11	Revision No:00	Effective Date:11/11/12	Page: 1 of 1

P&S-Store Inv-01

As on :

Existing Usable Spare Equipments/Materials at GMD.....

1. 230/132 kV Transformer (1-Phase)

Make	Year of Manu.	MVA Capacity	No. of Phase	Vector	% Imped.	Book Value	Quantity (No.)	Location	Remarks
Total							0		

2. 132/33 kV Transformer (3-Phase)

Make	Year of Manufa. c.	MVA Capacity	No. of Phase	Vector	% Imped.	Book Value per unit	Quantity (No.)	Location	Remarks
							0		

3. 132/33 kV Transformer (1-Phase)

Make	Year of Manuf.	MVA Capacity	No. of Phase	Vector	% Imped.	Book Value per unit	Quantity (No.)	Location	Remarks
							0		
							0		

4. 230 kV SF6 Circuit Breaker (1-Phase)

Make	Year of Manuf.	Ampere Capacity	Aux. voltage	Mech.	No. of Phase	Book Value	Quantity (No.)	Location	Remarks
							0		

5. 132 kV SF6 Circuit Breaker (3-Phase)

Make	Year of Manuf.	Ampere Capacity	Aux. voltage	Mech.	No. of Phase	Book Value	Quantity (No.)	Location	Remarks
							0		

6. 132 kV SF6 Circuit Breaker (1-Phase)

Make	Year of Manuf.	Ampere Capacity	Aux. voltage	Mechanism	No. of Phase	Book Value	Quantity (No.)	Location	Remarks
							0		

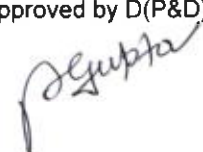
Sign:

Name:

Manager GMD.....

Reviewed by GM (P&D)

Approved by D(P&D)

QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.			QUALITY FORM
	Title: Existing Usable Spare Equipments/Materials			
Form No.:	QF-STR-11	Revision No:00	Effective Date:11/11/12	Page: 1 of 2

7. 33 kV Circuit Breaker (3-Phase)

Make	Year of Manuf.	Ampere Capacity	Aux. voltage	Vacuum / SF6	Cooling Meth	Book Value	Quantity (No.)	Location	Remarks
							0		

8. 230 kV Disconnecting Switch

Make	Year of Manuf.	Ampere Capacity	Aux. voltage	Motor/Manual Drive	Single/Double break	Book Value	Quantity (Set)	Location	Remarks
							0		

9. 132 kV Disconnecting Switch

Make	Year of Manuf.	Ampere Capacity	Aux. voltage	Motor/Manual Drive	Single/Double break	Book Value	Quantity (Set)	Location	Remarks
							0		

10. 33 kV Disconnecting Switch

Make	Year of Manuf.	Ampere Capacity	Aux. voltage	Motor/Manual Drive	Single/Double break	Book Value	Quantity (Set)	Location	Remarks
							0		

11. 230 kV Potential Transformer (PT)

Make	Year of Manuf.	VA Capacity	Class	Ratio	Type(CVT/IVT/CCPT)	Book Value	Quantity (No.)	Location	Remarks
							0		

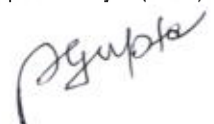
12. 132 kV Potential Transformer (PT)

Make	Year of Manuf.	VA Capacity	Class	Ratio	Type(CVT/IVT/CCPT)	Book Value	Quantity (No.)	Location	Remarks
							0		

Sign:
Name:
Manager GMD.....

Reviewed by GM (P&D)

Approved by D(P&D)

QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.			QUALITY FORM
	Title: Existing Usable Spare Equipments/Materials			
Form No.:	QF-STR-11	Revision No:00	Effective Date:11/11/12	Page: 1 of 3

13. 33 kV Potential Transformer (PT)

Make	Year of Manuf.	VA Capacity	Class	Ratio	Type(CVT/IVT/CCPT)	Book Value	Quantity (No.)	Location	Remarks
							0		

14. 230 kV Current Transformer (CT)

Make	Year of Manuf.	VA Capacity	Class	Ratio		Book Value	Quantity (No.)	Location	Remarks
							0		

15. 132 kV Current Transformer (CT)

Make	Year of Manuf.	VA Capacity	Class	Ratio		Book Value	Quantity (No.)	Location	Remarks
							0		

16. 33 kV Current Transformer (CT)

Make	Year of Manuf.	VA Capacity	Class	Ratio		Book Value	Quantity (No.)	Location	Remarks
							0		

17. 230 kV Lightning Arrestor (LA)

Make		Type	Rating (kV)	Discharge Current (kA)		Book Value	Quantity (No.)	Location	Remarks
							0		

18. 132 kV Lightning Arrestor (LA)

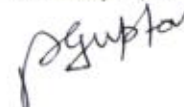
Make	Year of Manuf.	Type	Rating	Disch. Current (kA)		Book Value	Quantity (No.)	Location	Remarks
							0		

Sign:
Name:
Manager GMD.....

Reviewed by GM (P&D)



Approved by D(P&D)



QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.				QUALITY FORM	
	Title: Existing Usable Spare Equipments/Materials					
Form No.:	QF-STR-11	Revision No:00	Effective Date:11/11/12	Page:	1 of 4	

19. 33 kV Lightening Arrestor (LA)

Make	Year of Manuf.	Type	Rating	Discharge Current (kA)	Book Value	Quantity (No.)	Location	Remarks
						0		

20. 230 kV Earth Switch (ES)

Make	Year of Manuf.	KA Capacity	Aux. voltage	Motor/Manual Drive	Book Value	Quantity (Set)	Location	Remarks
						0		

21. 132 kV Earth Switch (ES)

Make	Year of Manuf.	KA Capacity	Aux. voltage	Motor/Manual Drive	Book Value	Quantity (Set)	Location	Remarks

22. 33 kV Earth Switch (ES)

Make	Year of Manuf.	KA Capacity	Aux. voltage	Motor/Manual Drive	Book Value	Quantity (Set)	Location	Remarks
						0		

23. 132 kV Capacitor Bank

Make	Year of Manuf.	MVAR Capacity	Nominal voltage	Book Value per unit	Quantity (No.)	Location	Remarks
					0		

24. 33 kV Capacitor Bank

Make	Year of Manuf.	MVAR Capacity	Nominal voltage	Book Value per unit	Quantity (No.)	Location	Remarks
					0		

25. Battery Charger

Make	Year of Manuf.	Ampere Capacity	Nominal voltage	Book Value per KM	Quantity (KM)	Location	Remarks
					0		


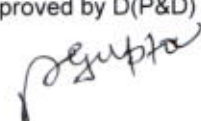
Sign:

Name:

Manager GMD.....

Reviewed by GM (P&D)

Approved by D(P&D)

QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.				QUALITY FORM	
	Title: Existing Usable Spare Equipments/Materials					
Form No.:	QF-STR-11	Revision No:00	Effective Date:11/11/12	Page:	1 of 5	

26. Conductor

Make	Year of Manuf.	Size MCM	Type			Book Value per KM	Quantity (KM)	Location	Remarks
							0		

27. Earth Wire

Make	Year of Manuf.	Size MCM	Type			Book Value per KM	Quantity (KM)	Location	Remarks
							0		

28. Disc Insulator

Make	Year of Manuf.	Size (KN)	Porcelain/ Others			Book Value per KM	Quantity (KM)	Location	Remarks
							0		

29. Transformer Bushing

Make	Year of Manuf.	Voltage Level				Book Value per unit	Quantity (No.)	Location	Remarks
							0		

30 Tower (Different type)

Make	Year of Manuf.	Voltage Level	Type	Source		Book Value per unit	Quantity (No.)	Location	Remarks
							0		

31 Tower Member

Make	Year of Manuf.	Voltage Level	Type	Source		Book Value per unit	Quantity (Ton)	Location	Remarks
							0		

32 OPWG

Make	Year of Manuf.	Voltage Level				Book Value per unit	Quantity (Km)	Location	Remarks
							0		

Sign:

Name:

Manager GMD.....

Reviewed by GM (P&D)

Approved by D(P&D)

[Signature]

[Signature]

QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.			QUALITY FORM	
	Title: Existing Usable Spare Equipments/Materials				
Form No.:	QF-STR-11	Revision No:00	Effective Date:11/11/12	Page:	1 of 6

33 132 kV Under ground Cable

Make	Year of Manuf.	Size				Book Value per unit	Quantity (Km)	Location	Remarks
							0		

34 33 kV Under ground Cable

Make	Year of Manuf.	Size				Book Value per unit	Quantity (Km)	Location	Remarks
							0		

35

Make	Year of Manuf.	Size				Book Value per unit	Quantity (Km)	Location	Remarks
							0		

36

Make	Year of Manuf.	Size				Book Value per unit	Quantity (Km)	Location	Remarks
							0		

Sign:

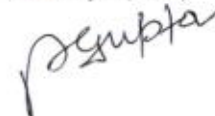
Name:

Manager GMD.....

CC: DGM.....

Reviewed by GM (P&D)

Approved by D(P&D)

Quality Management System	POWER GRID COMPANY OF BANGLADESH LTD.					QUALITY FORMS			
	TITLE: SURVEY REPORT OF UNSERVICEABLE OR LOST/DAMAGED STORES								
Document No.:	QF-STR-13	Revision No.:	00	Effective Date:		Page:	1	of	1

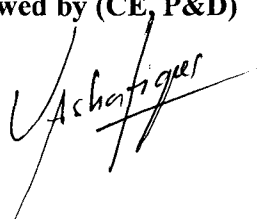
.....Division

Sl. No.	Description of Stores	Number or Quantity	Value on the Books		Date of Receipt	Remarks by the Officer in-charge explaining the cause of damage/ Unserviceability /loss	Remarks or orders of Divl. Officer	Order of the competent authority as per Delegation of Power
			Rate (Tk.)	Amount (Tk.)				

Survey Report No.....Dated the.....20.....

Submitted to the Director/P.D/Manager/S.E. for orders.

Reviewed by (CE, P&D)



Approved by (ED, P&D)



Quality Management System	POWER GRID COMPANY OF BANGLADESH LTD.				QUALITY FORMS				
	TITLE: REPORT OF UNSERVICEABLE STORES FOR DISPOSAL								
Document No.:	QF-STR-14	Revision No.:	00	Effective Date:		Page:	1	of	1

Name of Store With Full Address.....

Sl. No.	Description of Unserviceable Stores	Quantity	Survey Report	Reserve value	Order for disposal by auction or otherwise

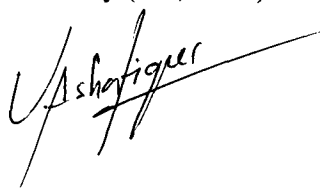
Prepared by

Checked by

Signature of Officer in-charge of stores

DGM/XEN/Manager
Countersignature of /P.D//S.E/Divn. Officer

Reviewed by (CE, P&D)



Approved by (ED. P&D)



Quality Management System	POWER GRID COMPANY OF BANGLADESH LTD.				QUALITY FORMS				
	TITLE: STORES GATE PASS								
Document No.:	QF-STR-15	Revision No.:	00	Effective Date:		Page:	1	of	1

Issued From.....Vehicle No.....
 Issued to.....Gate Pass No.....
 Issue Voucher No.....Date.....

Sl. No.	Description of Materials	Quantity	Remarks

Authorized
Receiver's Signature

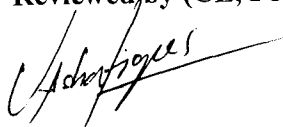
Signature of
Store Assistant

Signature of
in-charge of Store Officer

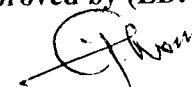
Signature of
Security in-charge

Signature of
Gate keeper

Reviewed by (CE, P&D)



Approved by (ED. P&D)



QUALITY MANAGEMENT SYSTEM	POWER GRID COMPANY OF BANGLADESH LTD.					QUALITY FORMS			
	TITLE: MATERIAL CONSUMPTION REPORT								
Form No.:	QF-STR-16	Revision No.:	00	Effective Date:		Page:	1	of	1

Power Grid Company of Bangladesh Ltd.
Material Consumption report

Office Name:

Date:

Sl. No.	Item Description	Contract/ PO No	Unit	Quantity			Location	Remarks
				Received	Consumed	Balance		

.....
Signature of Executive Engineer
or concerned officer
Date:

Copy To:

Reviewed by (CEP&D):

Approved by (EDP&D)

M. Akbar

[Signature]